Learner Name _____

Tutor Name _____

project
adult
literacy

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It's time to set goals for the first time, or update goals set previously. Engage in a conversation about the learner's goals, and strive to set at least 1 to 3. If you are reviewing previously set goals, use this form to indicate whether you are making progress on them; whether you've met the goals; or whether they are no longer of interest. Finally, set any new goals and add any additional information that is significant in the life of the student with regard to his/her basic skills. Use dates (month/year) to indicate set and met goals. Please read Roles & Goals Instructions for more.

Learners, check one: ☐ I have a library card already. ☐ I did not have a library card when I started tutoring, but gained one _____ (Mo/Yr).

📖 Lifelong learner goals:	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met	🛠 My goals as a worker:	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met
Learn the alphabet, letters, or sounds				Get a job or a better job			
Read a book, magazine, or news				Apply for a job			
Write a letter, poem, story, or essay				Perform current job better			
Use technology skills				Get a license or certificate for work			
Use the library							
Get a diploma							
Improve communication skills							
Other Write in a specific goal if the goal cannot be connected to a goal listed above	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met	**Other** Write in a specific goal if the goal cannot be connected to a goal listed above	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met
•				•			
•				•			
•				•			

🏠 Goals at home and as a family member:	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met	🌎 Goals as a community member/citizen:	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met
Read a book with a family member				Access community resources (such as WIC, Medi-Cal/Medicare, CalFresh, or other services)			
Help a family member with homework and studying				Get involved in the community (such as volunteer at a community organization, school, place of worship, etc.)			
Read a medicine label (or other health-related documents)				Get a driver's license			
Improve financial skills				Become a citizen			
Build confidence speaking with or for my family				Vote			
Other Write in a specific goal if the goal cannot be connected to a goal listed above	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met	**Other** Write in a specific goal if the goal cannot be connected to a goal listed above	Mo/Yr Goal Set	Making Progress	Mo/Yr Goal Met
•				•			
•				•			
•				•			

Unanticipated Achievements (Other things I have accomplished since the last Roles & Goals review):

_____

_____

_____