

# CITY OF NEWPORT BEACH

## Board of Library Trustees Minutes Regular Meeting December 3, 2012 – 5:00 p.m.

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The agenda for this Board of Library Trustees Meeting was posted Thursday, November 29, 2012 at 5:15 p.m. on the City Hall Bulletin Board located outside of the City of Newport Beach Administration Building.

### **CONVENED AT 5:01 p.m.**

### **CALL MEETING TO ORDER**

Chair Johnson-Tucker called the meeting to order.

### **ROLL CALL**

Roll call by Administrative Assistant Elaine McMillion.

Trustees Present: Jill Johnson-Tucker, chairing the meeting  
Jerry King  
Robyn Grant

Trustees Absent: Eleanor Palk  
Stephanie Murguia

Staff Present: Cynthia Cowell, Library Services Director  
Tim Hetherington, Library Services Manager  
Melissa Kelly, Support Services Coordinator  
Natalie Basmacyan, Reference Supervisor/Adult Services Coord.  
Elaine McMillion, Administrative Assistant

NBPL Foundation Present: Tracy Keys, NBPL Foundation Executive Director

Public Present: Jim Mosher, Resident

### **PUBLIC COMMENTS ON AGENDA ITEMS**

Prior to the meeting Jim Mosher emailed four pages of type-written commentary on six of the listed agenda items. He verbally commented on the following three of these six agenda items:

- Item 3. Public Comments
- Item 5.B.2. NBPL Foundation Update on Naming Opportunities in the New Library Space.
- Item 5.B.3. Discussion and Possible Appointment of One or Two Board of Library Trustees to Serve on a Committee for Possible Art in Public Places

Chair Johnson-Tucker thanked him for his comments which had been distributed by email to all Board of Library Trustees prior to the meeting.

### **APPROVAL OF MINUTES**

**It was moved, seconded and passed (Trustee Grant/Trustee King)** to approve the meeting minutes from the Board of Library Trustees Meeting of November 5, 2012. Motion carried by acclamation.

## **CURRENT BUSINESS**

**Consent Calendar Items** – The Board of Library Trustees Monitoring List items were reviewed. The Board of Library Trustees asked staff for a suggested list of dates to consider at the next meeting, and to sort them chronologically.

**It was moved, seconded and passed (Trustee Grant/Trustee King)** to accept the consent calendar items. Motion carried by acclamation.

### **Items for Review and Possible Action**

**Discussion of Library Closures on December 26, 2012** – The City will be closed all day on Monday, December 24, Tuesday, December 25, Monday December 31, and Tuesday, January 1 for the holidays. The Central Library will be closed to the public for construction from Saturday, December 22 through Sunday, January 6. The Balboa, Corona del Mar, and Mariners branches will remain open during the Central Library closure, and any staff members who wish to work and have not scheduled time off may work at the branch locations. Staff may work at the Central Library on December 26 through December 28. There is a possibility that the power will need to be turned off at Central on December 27 and 28, and if so, staff would not be able to work at Central and may work at the branches. In considering this information, the Board of Library Trustees made the following motion:

**It was moved, seconded and passed (Trustee King/Trustee Grant)** to reverse the previous motion of making December 26 a possible day of closure and to remain open on December 26. Motion carried by acclamation. (Original motion was made and passed at a regular Board of Library Trustees meeting on August 6, 2012).

Library Services Director Cynthia Cowell introduced Natalie Basmacyan who was recently promoted to Reference Supervisor/Adult Services Coordinator.

**NBPL Foundation Update on Naming Opportunities in the New Library Space.** – Tracy Keys asked to table this item until all five Board of Library Trustees have had a chance to spend time viewing all potential naming locations.

**It was moved, seconded and passed (Trustee Grant/Trustee King)** to continue this item at a future meeting, date unspecified, in which all Board of Library Trustees are present and have had an opportunity to view the proposed naming locations. Motion carried by acclamation.

**Discussion of Possible Appointment of One or Two Board of Library Trustees to Serve on a Committee for Possible Art in Public Places** – The Board discussed the opportunities for installation of indoor and outdoor art in City parks, Civic Center and Library. Pictures and specifications of the two potential sculptural art pieces being offered to the City via the Arts Commission, by Deutsche Bank were reviewed. The Board discussed their desire to wait until the Civic Center and Library expansion are complete to determine whether there are appropriate locations within the Central Library to display the proposed artwork. Some examples of artwork displays at other libraries will be researched by staff and brought to the next Board of Library Trustees meeting for review. The proposed donation of art from Deutsche Bank will possibly be brought to the City Council in a January 2013 meeting (date uncertain) by the City Arts Commission. The Board also discussed that the details involved and the structure needed for an Art in Public Places Committee, as proposed by the Arts Commission, would take additional time to discuss and will continue the discussion regarding appointment of a Trustee(s) to such a committee at the January 7, 2013 Board of Library Trustees meeting.

**It was moved, seconded and passed (Trustee King/Trustee Grant)** to table this agenda item and continue discussion at the Monday, January 7, 2013 Board of Library Trustees Meeting. Motion carried by acclamation.

**Monthly Reports**

Civic Center Update – The Tuesday, December 11 City Council Meeting is scheduled to be held in the new Civic Center Council chamber. There are only 140 seats and attendees are urged to consider this if they would like a seat. Details on the Library’s window installation, the proposed plans for staff working at Central in an open construction site during the closure, and the expansion furniture delivery timeline were discussed.

Library Services Director Report – The Corona del Mar Christmas Walk brought in a crowd of approximately 580 attendees to the Corona del Mar branch library, which was about 150 more than the previous year. RFID tagging will continue in the Children’s area at Mariners during the school holiday closure. By the end of the current week, tagging of the books at the Central Library will be completed, and then staff will move on to the audio and visual materials. Staff was commended for their diligent work on this project.

Friends of the Library Liaison Report – Nothing to report.

Library Foundation Liaison Report – Nothing to report.

DSLS Liaison Report – A successful Foundation event was held for current and potential sponsors. Speakers are confirmed for the 2013 DSLS events which are scheduled to begin in February. Speakers include: Sherry Turkle, Adam Gopnik, Alexander McCall Smith, Anna Quindlen, and Barry Ritholtz.

**BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

Director Cynthia Cowell asked that we extend our sympathies to Tina Watson and adjourn the meeting in her husband George Watson’s memory.

- NBPL Foundation Update on Naming Opportunities in the New Library Space Meeting date to be determined
- Give-aways for the Civic Center / Library Expansion Opening Monday, January 7, 2013

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Mr. Mosher noted his concern over the fate of donated books. He noted that some of these donations are dumped into trash bins. He suggested that the discarded donations be put in an area away from public view. The Board thanked Mr. Mosher for his comments. Staff noted guidelines for donations and reasons why some donations are discarded.

**ADJOURNMENT – 6:00 p.m.**

Submitted by: \_\_\_\_\_  
Chair Signature for Approval of Minutes