

ATTACHMENT I

CUSTOMER'S REQUEST FOR EVALUATION OF LIBRARY RESOURCES

We appreciate your interest in the materials which have been selected for inclusion in the collection of the Newport Beach Public Library. If you have a concern about a specific item, we would appreciate your assistance in addressing the matter. **Please fill out this form and return it to the Site Manager.** The staff will evaluate the material and forward a recommendation to the Library Services Director.

Name _____ Date _____
Address _____
City _____ State ____ Zip _____ Phone _____

Resources on which you were commenting:

- | | |
|-----------|----------------------------|
| Book | Audiovisual Resource |
| Magazine | Content of Library Program |
| Newspaper | Other |

1. Title _____
2. Author/Producer _____
3. What brought this title to your attention? _____

4. Have you seen or heard reviews of this material? _____
5. Please comment on the resource as a whole. _____

6. Please note your **specific** objections. _____

7. What resource(s) would you suggest to provide additional information on this topic? _____

Please use the back of this form if additional space is needed. Thank you for taking the additional time to complete this form. Your request for evaluation will be given careful consideration and a response provided.

Newport Beach Public Library
Newport Beach, California

Corrected - October 10, 2006
Revised - November 16, 2010
Revised - August 20, 2018